

State of Tennessee
Department of Children's Services (DCS)
Records Management
Index by Records Disposition Authorization (RDA) Number

<u>RDA Number</u>	<u>Record Series Title</u>	<u>Category Name</u>	<u>Policy Number</u>
1246	Sealed Adoption Files	Child & Youth	
2368	Adoption Assistance Forms	Child & Youth	
R2509	Closed Children's Trust Account Ledgers	Accounting	
R2843	Closed CPS-Severe Physical/Sexual Abuse Case Files	Child & Youth	<u>14.12</u>
2844	Closed CPS-Child Fatality Case Files	Child & Youth	<u>14.12</u>
2845	Closed CPS-Neglect/Emotional Abuse/Injury Case Files	Child & Youth	<u>14.12</u>
2851	Closed DCS Security Access Files	Administrative	
2866	Closed DYD Youth-Medical Master Files	Health	<u>9.1O</u>
2870	Closed DYD Youth-Education Master Files	Education	<u>9.1O</u>
2871	Closed TPS Social Services-Child Ledgers	Child & Youth	<u>9.1O</u>
2872	Closed TPS Social Services Files	Child & Youth	<u>9.1O</u>
2873	Closed DYD Youth Master Files	Child & Youth	<u>9.1O</u> <u>and 31.6</u>
2875	Closed DCS-Residential Treatment Facilities(YDC,GH, TPS) Case Files	Child & Youth	<u>9.1O</u>
2876	Closed DCS-Residential Treatment Facilities(YDC,GH, TPS) Medical Records	Health	<u>9.1O</u>
2877	Closed Foster Parent Files	Foster Parent	<u>31.6</u>
2878	Closed DCS-Home County(Social Services)Case Manager Files	Child & Youth	<u>31.6</u>
2879	Closed DCS-Home County(Juvenile Justice) Case Manager Files	Child & Youth	<u>31.6</u>
2880	Closed DCS-Residential Case Manager Files	Child & Youth	

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2881	Closed DCS-Residential Treatment Facilities(YDC,GH, TPS) Education Records	Education	9.10
2882	Closed DYD Youth-Miscellaneous Master Files	Child & Youth	9.10 and 31.6
2887	Closed FCIP-CSA Case Manager Files	Child & Youth	10.3
2888	Food Services Program Files	Administrative	22.1
2899	Safety Program Files	Administrative	29.1
2907	TPS-SACS Reports	Child & Youth	
2908	TPS-Test Score Reports	Child & Youth	
2912	Closed TPS (1/1/1920-6/30/1996) Medical Records	Health	9.10
2913	Closed TPS Social Service (1970-1979) Files	Child & Youth	9.10
2914	Student Behavior Reports	Child & Youth	
2915	Closed TPS Social Service (1980-1989) Files	Child & Youth	9.10
2916	Closed TPS Social Service (1990-1996) Files	Child & Youth	9.10
2917	Closed TPS (1/1/1920-6/30/1996) Education Records	Education	9.10
2923	Time & Cost Study Files	Budget	
2925	Internal Affairs Investigative Reports	Administrative	1.16
2926	National Criminal Information Check (NCIC)	Administrative	1.16